



OVERVIEW AND SCRUTINY COMMITTEE

17 OCTOBER 2023

SUPPLEMENTARY AGENDA

PART I

3. PART I DECISIONS OF THE EXECUTIVE

To consider the Part I Decisions of the Executive taken on 12 October 2023.

*Notice of Decisions attached: Pages 3 - 10

**This report had not been circulated five clear days before the meeting (nor was it available for public inspection at that time). The Chair will therefore be required to formally accept the business as urgent given the short period of time left before the end of the call-in period on 20 October 2023.*

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NOTICE OF DECISIONS

Meeting:	Executive	
Date:	Thursday, 12 October 2023	
Place:	Council Chamber, Daneshill House, Danestrete, Stevenage	
Members Present:	Councillors:	Jeannette Thomas (Vice-Chair in the Chair), Sandra Barr, Lloyd Briscoe, Jackie Hollywell, Loraine Rossati and Simon Speller.

**THE DEADLINE FOR CALL-IN OF ANY OF THE DECISIONS BELOW IS FRIDAY, 20 OCTOBER 2023.
SUBJECT TO THERE BEING NO CALL-IN THE ATTACHED DECISIONS MAY BE IMPLEMENTED WITH EFFECT FROM MONDAY, 23 OCTOBER 2023.**

1	APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST	
	Apologies for absence were submitted on behalf of Councillors Richard Henry (Chair) and Mrs Joan Lloyd. There were no declarations of interest.	
2	MINUTES - 20 SEPTEMBER 2023	
	It was RESOLVED that the Minutes of the meeting of the Executive held on 20 September 2023 be approved as a correct record for signature by the Chair.	
3	MINUTES OF OVERVIEW & SCRUTINY COMMITTEE AND SELECT COMMITTEES	
	It was RESOLVED that the following Minutes of meetings of the Overview & Scrutiny Committee and Select Committees be noted – Environment & Economy Select Committee – 4 September 2023	

4	CLIMATE CHANGE - ANNUAL UPDATE OCTOBER 2023	Z. Al-Jawad
	<p>The Executive considered a report in respect of the annual Climate Change update – October 2023.</p> <p>It was RESOLVED:</p> <ol style="list-style-type: none"> 1. That the progress being made to deliver the Climate Change Strategy and Action Plan be noted. 2. That the approaches to the three SBC Pathways, Fuel & Fleet; Buildings & Assets and People & Process, as outlined in Paragraphs 3.50 – 3.91 of the report, be agreed. 3. That officers be requested to prepare a business case for the Executive to consider relating to switching as much as possible of SBC’s fuel to Hydrotreated Vegetable Oil (HVO), as detailed in Paragraphs 3.59 and 3.60 of the report. <p><i>Reason for Decision: As contained in report.</i> <i>Other Options considered: As contained in report.</i></p>	
5	HOUSING ALLOCATION POLICY	T. Jackson
	<p>The Executive considered a report in respect of a proposed updated Housing Allocation Policy.</p> <p>The Chair pointed out that the contents page of the Policy (attached as Appendix A to the report) referred in Section 2 to a number of “Qualification Rules”, but that the Policy itself had them headed as “Non-Qualification Rules”. This needed to be amended so that both descriptions matched. The Executive supported adoption of the Policy, subject to the above amendment.</p> <p>It was RESOLVED:</p>	

	<ol style="list-style-type: none"> 1. That the new Housing Allocation Policy, as attached at Appendix A to the report, as amended, be approved. 2. That the Policy be adopted on 1 July 2024, subject to confirmation of system build requirements and all applicants and relevant stakeholders having been updated. 3. That an easy read reference guide be created to accompany the Policy. 4. That the impact of the proposed changes be monitored, and the Policy be reviewed 12 months after implementation. <p><i>Reason for Decision: As contained in report.</i> <i>Other Options considered: As contained in report.</i></p>	
6	STEVENAGE BOROUGH COUNCIL CORPORATE PLAN - MAKING STEVENAGE EVEN BETTER	R. Protheroe S. Norman
	<p>The Executive considered a report in respect of the Council’s draft Corporate Plan, which outlined the Council’s vision and strategic priorities for the next five years, and the approach to engaging residents, local community groups and partners in its Co-production.</p> <p>It was RESOLVED:</p> <ol style="list-style-type: none"> 1. That the Council’s draft Corporate Plan “Making Stevenage Even Better”, as attached at Appendix A to the report, be agreed. 2. That the engagement approach with residents, local community groups and partner involvement be agreed, as set out in Paragraph 4.9 of the report. 3. That, following the engagement period, a final version of the Corporate Plan be brought to the Executive in January 2024. <p><i>Reason for Decision: As contained in report.</i> <i>Other Options considered: As contained in report.</i></p>	

7	CO-OPERATIVE COMMERCIAL AND INSOURCING STRATEGY 2023 - 2026	N. Capuano B. Moldon
	<p>The Executive considered a report in respect of the proposed Co-operative Commercial and Insourcing Strategy 2023 - 2026, and the proposed General Fund Fees and Charges for 2024/25.</p> <p>It was RESOLVED:</p> <ol style="list-style-type: none"> 1. That the Co-operative Commercial and Insourcing Strategy for 2023-2026, as appended to the report as Appendix A, be approved and reviewed on an annual basis (together with relevant Appendices shown in Part II of this agenda). 2. That the Fees and Charges 2024-25 for the General Fund, as shown at Appendix B to the report, be approved. 3. That the Strategic Director (CF) be given delegated authority to approve any final changes required to the Strategy, following consultation with the Executive Member for Resources and Transformation. <p><i>Reason for Decision: As contained in report.</i> <i>Other Options considered: As contained in report.</i></p>	
8	TOWN FUNDS - PROGRAMME DELIVERY UPDATE	D. Wells A. Piper
	<p>The Executive considered a report which provided an update on projects within the Government's Towns Fund programme being delivered by the Council and the Stevenage Development Board.</p> <p>It was RESOLVED:</p> <ol style="list-style-type: none"> 1. That the endorsement of the Stevenage Development Board on resolutions 2. to 5. below be noted. 2. That the progress of the 'Transforming the Town Centre' regeneration programme, specifically the DLUHC grant funded 	

	<p>Towns Fund projects, be noted.</p> <p>3. That the progress made and early-stage consultation regarding the New Towns Heritage Centre and Museum be noted.</p> <p>4. That authority be delegated to the Strategic Director (TP) to the procurement of design services via a procurement framework for the Station Gateway and Central Core West Major Opportunities Areas (MOA), and that the work undertaken thus far be noted.</p> <p>5. That the amendments to the 2023/24 spend profile, in line with official DLUHC guidelines, and as set out in Paragraphs 3.30 – 4.3 of the report, be noted.</p> <p><i>Reason for Decision: As contained in report.</i></p> <p><i>Other Options considered: As contained in report.</i></p>
9	URGENT PART I BUSINESS
	None.
10	EXCLUSION OF PRESS AND PUBLIC
	<p>It was RESOLVED:</p> <p>1. That under Section 100A of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in Paragraphs 1 – 7 of Part 1 of Schedule 12A of the Act as amended by Local Government (Access to Information) (Variation) Order 2006.</p>

	2. That the reasons for the following reports being in Part II were accepted, and that the exemption from disclosure of the information contained therein outweighs the public interest in disclosure.	
11	PART II MINUTES - EXECUTIVE - 20 SEPTEMBER 2023	
	It was RESOLVED that the Part II Minutes of the meeting of the Executive held on 20 September 2023 be approved as a correct record for signature by the Chair.	
12	CO-OPERATIVE COMMERCIAL AND INSOURCING STRATEGY 2023 - 2026: HIGH LEVEL ACTION PLAN, INSOURCING ROAD MAP AND CHANGES TO KEY PERFORMANCE INDICATORS	N. Capuano B. Moldon
	<p>The Executive considered a Part II report in respect of the High Level Action Plan, Insourcing Roadmap and changes to Key Performance Indicators associated with the Co-operative Commercial and Insourcing Strategy 2023 – 2026.</p> <p>It was RESOLVED that the recommendations contained in the report be approved.</p> <p><i>Reason for Decision: As contained in report.</i></p> <p><i>Other Options considered: As contained in report.</i></p>	
13	TOWNS FUND - SPORTS AND LEISURE HUB PROGRESSION	D. Wells A. Piper
	The Executive considered a Part II report providing an update in respect of the progression of the Towns Fund project for a new Sports and Leisure Hub.	

It was **RESOLVED** that the recommendations contained in the report be approved.

Reason for Decision: As contained in report.

Other Options considered: As contained in report.

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URGENT PART II BUSINESS

None.

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